

**Town of Port Royal
Council Minutes
January 6, 2015**

The Port Royal Town Council met on Tuesday January 6, 2014, at 7:00 PM for their first Town Council Meeting of 2015.

Roll Call was taken; members present were Mayor Long, Bill Henderson, and Phyllis Sue Carpenter. Monica Chenault will be late but joining as soon as she is home from her commute. Jim Heimbach was out sick but will call in for discussion. Della Mills was absent due to personal matters and Gladys Fortune was not able to attend due to her daughter being in the hospital.

A quorum was established.

Additions or Corrections to the Agenda:

Mayor Long stated nominations for officers should be listed under New Business.

Consent Agenda

Minutes for December and Treasurer's Report for October and November were received. (The Treasurer's report had been tabled as the ending total did not calculate correctly at the bottom of the page on the Corporate Account). Motion was made by Bill Henderson and seconded by Phyllis Sue Carpenter. Members voting for were Bill Henderson, Phyllis Sue Carpenter, and Nancy Long; Jim Heimbach abstained as he had not seen the report.

New Business:

Nominations for Officers and Commissions for 2015-2016 –

Motion was made by Bill Henderson to nominate Nancy Long for Mayor. Phyllis Sue seconded the nomination. The floor was opened for further nominations, hearing no further nominations; the floor was closed to nominations. The vote was taken and it was unanimous.

Motion was made by Bill Henderson to nominate Jim Heimbach for Vice Mayor; Phyllis Sue Carpenter seconded the nomination. The floor was opened to further nominations, hearing no further nominations; the floor was closed to nominations. The vote was taken and it was unanimous.

Motion was made by Jim Heimbach to nominate Monica Chenault as the Planning Commission representative from Council. Motion was seconded by Phyllis Sue Carpenter. The floor was opened to further nominations, hearing no further nominations; the floor was closed to nominations. The vote was taken and it was unanimous.

Monica arrived at the meeting; she was late due to the traffic and weather conditions. Northern Virginia in some areas had snow.

Planning Commission Appointments:

The Mayor stated that she has researched and determined that Bill Wick can serve on the Planning Commission, that it is not a conflict. Other members willing to serve and recommended by the Town Council are Alex Long, Charles McGuire, and Jerry Fuchell. Phyllis Sue asked for clarification on the term, it was confirmed that it is a two year term. Bill Wick, Town Manager asked why Terri

Harrison why her name was not listed for Planning Commission. Nancy Long stated that she had discussed with Terri before this meeting began and since one member of the Planning Commission felt that since she did not stay at night in Port Royal that constituted not living there so she would be removed from the Planning Commission Board, The Mayor stated it was a fine line, a grey area. Terri Harrison stated it was fine, but for the record, that her permanent residence is Port Royal, her mailing address, vehicle license and where she votes is the Town of Port Royal. Her home remains there with all her belongings. Phyllis Sue Carpenter questioned Charles McGuire, the newly appointed Planning Commission member, if he recalled the conversation that the two of them shared at the Polls on Election Day when she asked Charles for his support, his response to her was that Port Royal already had enough houses in it. She asked if that is still his opinion for the town and future of Port Royal and how he felt about the future growth of the Town. Mr. McGuire stated that he did not recall that conversation, and that he would be in favor of any potential growth that would be revenue building and good for the town and its' people.

Water Maintenance Service Report - Jim Heimbach reported that he and the Town Manager met with Joey Schieble to discuss the possibility of managing the town water system. The managing would provide the personnel for billing, collections, disconnections, managing the water system, providing a water operator and planning a maintenance schedule for repairs and any leaks. They estimate that the cost per customer would be approximately an additional \$8.00 to \$11.00 per customer. This calculates out to approximately what we are presently paying the water operator. The council said they would like to see the contract that the County would draw up. Bill Henderson stated that he would want to ensure that if the town goes along with the service the County can provide that it is only on a month to month basis, so as not to interfere with the possibility of going with Privatization. Jim Heimbach stated that it would not interfere with the deadline of May 18th to obtain Grants for the water line improvements. Monica Chenault asked where we were with the reading of the water meters that Della and Mark stated that they would do; Nancy Long stated that it had not been done yet. Bill Wick stated that he would like to hold off until a contract was drawn up between the County and the Town. Monica Chenault stated that we need to obtain a lawyer to review any contracts that the Town and the County may entertain. She stated none of us are professional lawyers.

Old Business:

JLUS Report was sent out by Bill Wick; it is available on the table or on line to read. Mayor stated that since it is not a legally binding document, we may be able to adopt it by resolution. Mayor Long will check to ensure that a Public Hearing is not required.

Town Street Lights - The Council is still identifying areas that need lighting for the newly acquired part of town. The Town Manager stated that his Journal will soon be coming out which will outline the procedure for lights in the old part of town for residents who wish to request them re illuminated.

Hearing no further business, motion was made by Bill Henderson to adjourn the meeting; motion was seconded by Monica Chenault. Motion carried.

Respectfully Submitted:
Marie Therese Harrison