

# Town of Port Royal

Established 1744

*“Behold Us Rising”*

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## Town of Port Royal Council Minutes July 21, 2015

The Port Royal Town Council met on Tuesday, July 21, at 7:00 pm in Town Chambers.

The Vice Mayor, Jim Heimbach called the meeting to order.

Members present were Vice Mayor Jim Heimbach, Bill Henderson, Della Mills, Gladys Fortune Phyllis Sue Carpenter. Mayor Long and Monica Chenault were absent from the meeting but attending the meeting via phone.

A quorum was established.

### **Minutes**

Motion was made by Bill Henderson to accept the minutes with amendment made under the Town Manager Report with regard to Chris Garner. Motion was seconded by Gladys Fortune. Motion carried.

### **Treasurers Report –**

Jamie with Account Inc. presented the Financial Report; Copy of report attached. The council reviewed with Jamie various line items. Bill Henderson suggested that Jamie work with Terri regarding some of the line items beginning balances. Jamie and Terri exchanged contact information. Motion was made by Della Mills to accept the report pending issues to be resolved. Motion was seconded by Gladys Fortune. Motion carried.

### **Town Manager Report –**

Bill Wick reported that there will be a second service added to the existing tower which will bring more revenue to the town.

### **Old Business:**

#### **VDH \$800,000 Water Grant Offer Decision –**

Motion was made by Bill Henderson seconded by Gladys Fortune to proceed with the VDH Water Grant Offer Decision.

#### **Bid Proposal from Utilities Service Company –**

Motion was made by Della Mills and seconded by Gladys Fortune to accept the bid proposal in the amount of \$13,580.00 from Brad Brown for emergency repairs to the existing water tower to bring it into compliance with the Virginia Department of Health. Motion carried. Copy of Bid proposal attached to the minutes. (Funds to come from emergency Grant Funds)

#### **Second Proposal from Utilities service –**

10,000 ft. of Helium leak detection, to test and identify, at a cost of \$9,300.00 Lump Sum. (Funds to come from Grant Award Funds.) Motion made by Phyllis Sue Carpenter, seconded by Gladys Fortune. Motion carried.

#### **Vector Security System Bid Proposal –**

Proposal would include two Security cameras at the Pier and two cameras at the Town Hall. The council entertained a brief discussion with regard to placement and cost, and Jim Heimbach and Bill Wick will follow up with Vector and report back to the Town Council. Jim Heimbach stated that he had been in conversation with Historic Port Royal, Inc. with regard to a separate camera that would be placed on the Doctors' Office that would be paid in full or part by Historic Port Royal, final determinations not yet made, pending further fact finding from Vector.

**Chesapeake Bay Preservation Requirement Update –**

Motion was made by Gladys Fortune to forward this ordinance to the Planning Commission for update and review of the town's existing ordinance. This is a mandatory update. Mayor Long stated that Daniel Moore has agreed to work with the Town and Planning Commission to complete this update. Motion was seconded by Della Mills. Motion carried.

**Town Water Delinquent Accounts –**

A review and audit of water accounts was prepared by Terri and letters were mailed to delinquent users in May to all delinquent water accounts, the Manager reviewed with Council the Policy for Collecting Delinquent Water Accounts. Terri, Bill and Monica will work together to proceed with collections and disconnections.

**Festival Committee Report –**

No report.

**New Business:**

**National Night Out –**

Phyllis Sue explained it is a program held throughout the Country to bring citizens in localities together. Services are provided by local law enforcement such as finger printing for citizens. Meals are served to citizen's. After a brief discussion, it was decided by Council, that there was not sufficient time to prepare for this worthwhile event, but plan to do so next year. Mayor Long will communicate with the deputy that we would like to be on the list for next year, and we need to prepare ahead of time.

**Updates –**

Jim Heimbach brought council up to date with the business moving to town in the old garage, and he will also be purchasing the Old County Store. Antique Stores are planned for both businesses.

The Port Royal Tavern will soon be opening as a bakery and Karaoke lounge with plans of serving soft serve ice cream.

Hearing no further business, the meeting came to a close. Motion to adjourn was made by Della Mills, Motion seconded by Gladys Fortune. Motion Carried.

Respectfully Submitted,

M. Therese Harrison