



Town of Port Royal

Established 1744

“Behold Us Rising”

Town of Port Royal Council Minutes August 18, 2015

The Port Royal Town Council met on Tuesday, August 19, 2015, at 7:00 PM in Town Chambers.

Roll was taken; members present were Mayor Nancy Long, Vice Mayor Jim Heimbach, Bill Henderson, Phyllis Sue Carpenter, Monica Chenault, Gladys Fortune and Della Mills.

A quorum was established.

The Mayor reminded Council that school was now in session and to be mindful when on the roads. Phyllis Sue Carpenter stated that she is already experiencing some problems with the bus that her granddaughter is riding with regard to the amount of time it is taking for her granddaughter to get home. The Mayor stated that it is only the second day and she was sure it will work itself out.

The Mayor asked Gladys Fortune to help Bill Wick track down the contact information for the owner of the property located on the corner of Middle and Frederick Street behind Cadon Manor. The property is in violation of the Town’s property maintenance ordinance. Bill Wick stated that he already has a meeting set up with Ray Campbell, Clerk of the Court for Caroline County, to look at the land records and deeds to determine the contact information for the property.

The Mayor stated that she and the Town Manager had met with Kenny Rogers with the Rural Water Development Association. The town needs a survey to be taken, so the Mayor suggests combining the water survey, along with 911, property address, and meter reading, into one survey to gather all the data the Town is in need of.

The Mayor stated that she is once again a Grandmother.

Town Manager Report:

Bill Wick stated he has met with Jason Loftus regarding setting up the Town on the Caroline Alert system. Mark Garnett is the contact person who will be setting up the system.

The Town Manager stated that he will be putting out a journal by the end of the month. He also stated that the water leak survey will be completed next Monday.

The Town Manager requested that in the future Council members notify him prior to engaging the services of Edgar Yates. He needs to be aware of work being performed to

ensure adequate funds are available in the budget prior to work being performed. He also stated that he would need to be made aware of any events scheduled to take place in the Town Hall so that he can put them on the calendar.

Minutes:

Motion was made by Jim Heimbach to table the minutes of July 21, July 28, August 4. Motion was seconded by Della Mills. Motion carried.

Jim Heimbach asked Phyllis Sue Carpenter if she still had email. She stated yes, but doesn't seem to be receiving all things. Future correspondence will need to be mailed to her to avoid future issues with approval of the minutes.

Old Business:

Presentation of Two Video Security System Possibilities:

Council entertained a lengthy discussion of the pros and cons of various video security systems. Some members of Council who utilize video surveillance cameras gave brief discussions of how their systems operate and the costs involved. After much discussion, Jim Heimbach stated that a video security system for a town is a lot different than those for private homes. Jim has spoken with a representative from ADT who stated that while they can provide a service for the Town Hall, they are unable to do so for the Landing. More research will be done on this topic.

Charter Day Update:

The Chair of the Charter Day Committee gave an update of how things are progressing with regard to the upcoming event. A copy of the report is attached. Volunteers are needed. The Committee will be meeting again Friday, August 21, in the Town Chambers, and the meetings are open to the public. The Council commended her on a job well done.

Delinquent Water Accounts:

The Town Manager and Clerk met on Saturday, August 15, 2015, and discussed the collection of delinquent water accounts. The Clerk was given a letter that was drafted by the Manager which will be mailed to delinquent water account holders. They will be handled in order by the most delinquent first and then move forward to the less delinquent. The first set of letters will be mailed out before the end of the month.

911 USPS:

Monica stated that she is still working with Helen, the Port Royal Postmistress, to resolve issues with the addresses on file with the Post Office. Monica stated that Helen was positive and helpful.

New Business:

King Street Nature Preserve Grant:

Jim Heimbach reported that he has received notification of a Grant Award he has applied for in the amount of \$65,000.00; \$40,000 to complete the pier as it was originally designed and do the necessary modifications to the soft launch. (Bill Wick has already notified Northern Neck Marine Construction to begin the work in the Fall.) The remaining \$25,000.00 will be utilized to create a Port Royal Water Trail. The trail will offer three routes: beginners, intermediate, and advanced. There will be available

waterproof maps to carry and signs along the river shore. The three water trails lead, respectively, to the sandy beach of the Wildlife Refuge at Roy's Run, two miles up the river to a Refuge tract in King George, and eight miles down the river to a third Refuge in Westmoreland County.

Jim Heimbach introduced a second grant for which he and Elizabeth have applied on behalf of the Port Royal Unit of the Rappahannock River National Wildlife Refuge Friends Group, a McDuff Green grant for \$1,500.00 for a "Kids' Fishing Day." This would be held on June 4, 2016, on the Town's fishing pier. The grant would ensure that all kids registered would receive a fishing pole and tackle box equipped with lures and line that they could take home. The money would also provide for publicity and other supplies; Bill Wick, Boyd Wisdom, Helmut Linne von Berg, and John Sellers have volunteered to be fishing instructors.

Future King Street Group Events:

The Council entertained a brief discussion regarding the new Pier and how to have controls in place for access during such times as there may be a need to have a private gathering. The members of Council will alert the Town Manager so that if there is a private gathering on the pier, the date and time may be placed on the Town Calendar, similar to the way in which the Town Chambers are monitored and recorded.

Liability Insurance:

Bill Wick stated it was time to revisit the Town's liability insurance to see if there need to be any changes. A committee was formed, consisting of Bill Wick, Phyllis Sue Carpenter, and Della Mills. The Town Clerk stated that one item which needed to be removed is the bond being held in her name. Since she is no longer the Treasurer, she doesn't need to be covered.

King Street Pier Parking Area:

Bill Henderson will be overseeing the line painting at the bottom of King Street. This will allow for handicap parking areas and areas in which parking is not allowed.

Hearing no further business, motion was made by Monica Chenault and seconded by Della Mills to adjourn the meeting. Motion carried.

Respectfully Submitted

M. Therese Harrison
Town Clerk