

Town of Port Royal
Council Minutes
August 20, 2013

The Port Royal Town Council met on Tuesday, August 20, 2013, at 7:00 pm in town chambers for their regular town council meeting. Members present were Mayor Long, Jim Heimbach, Bill Henderson, Della Mills, Monica Chenault, Oliver Fortune and Bill Wick.

A quorum was established.

Consent Agenda:

The minutes and the treasurer's report were received by council. Motion was made by Bill Wick and seconded by Monica Chenault to accept the consent agenda.

There was a recommendation for a name change in the escrow account that defined the funds received for the water grant planning, to be termed "Water Planning Grant." The soft-launch project will be titled "King Street Project"

Old Business:

Charter Day: Bill Wick gave a review of the plans to date for the Charter Day event. A handout was distributed and is attached to the minutes for reference. The highlight of the event will likely be the Pirate. The committee is still finalizing the fee and commitment of the Pirate.

VSMP: Funds are available to study and create a draft agreement. Caroline County, the Town of Bowling Green, and the Town of Port Royal will join together. The Mayor sent a letter of support to the town of Bowling Green on Port Royal's behalf. There was no copy of the letter submitted for the records.

Boundary Line adjustment: Mayor Long stated that the county is moving forward. The vote to do so was 5-1 with Floyd Thomas being against. Nancy stated that she felt the town did a good job outlining the request. The Mayor, Jim Heimbach and Bill Wick have worked together on a letter to submit to the County Board of Supervisors stating that our intent is to move forward and schedule a public hearing. The Mayor is to follow up with a draft letter. The council decided by common consent to schedule a public hearing at the next regular council meeting in September. The public hearing notice must be run for two consecutive weeks prior to the meeting; therefore, it must be in to the paper to be run on the 5th and the 12th of September. Nancy Long and Jim Heimbach will draft a public hearing notice and forward it to Terri electronically to get it into the Caroline Progress.

King Street Project: Nancy stated that at this point we have enough revenue received in grants to go forward with the longer pier. Jim Heimbach brought to the table a check in the amount of \$5,000.00 to be deposited into the King Street Project fund. The proceeds were given by the Community Foundation of the Rappahannock River Region, Inc.

Permits will be obtained by Bayshore Design. The permit process may take up to three months.

Volunteers will be needed to help with the shore clean up. Moncia Chenault suggested that Nancy create a timeline or outline of what is necessary and when each phase needs to be completed to give the rest of the council a better understanding of the project and what needs to be completed.

Veterans Memorial: Bill Henderson reported that Emmet Lowe of L & G Auto has graciously offered to paint the gun. It is currently in Mr. Lowe's possession. Bill also reported that Historic Port Royal will order one delivery of the bricks to begin the work necessary for the placement of the gun once it is

returned. Brick sales are still coming in slow. Bill encouraged everyone to order their bricks and to promote the idea.

JLUS – Pending: Nancy reported that the draft is still in the review process. All surrounding counties involved are fine with the draft; however, Caroline County, the Town of Bowling Green, and the Town of Port Royal are still going over the document and meeting with AP Hill and the consultants. Nancy stated that she felt once it was complete it will be a well written and meaningful document.

Well Report: Nancy reported that Well #2 and the pump relay switch burned out; possibly because the pump for the well number 2 was not working properly. The pump had to be replaced and the cost for the work is \$7,695.00. Funds will have to be borrowed from the Corporate CD to pay the invoice once it is received. Also, during the period which the pump was out the well had to be filled manually; David Jenkins agreed to do the filling of the water tank daily. He made 14 trips and turned in an invoice in the amount of \$280.00.

Pipe Cover (Riser): The town will pay for the purchase of a riser and request the fire department to do the labor; Terri will contact the fire department. Bill Henderson suggested that a junction top be placed onto of the riser prior to dirt covering it so that it can be found with a metal detector in the future if need be.

Facebook Updates: The council commended Monica on the good work of the Facebook page. The town will continue to use it as a means of reaching out to folks.

The Council set December 13th for the tree lighting.

Hearing no further business a motion was made by Jim Heimbach to adjourn the meeting. Motion was seconded by Bill Wick. Motion carried.

Nancy Long stated that she would be out of town on September 5th thru the 15th.

Respectfully Submitted:

Terri Harrison
Town Clerk/Treasurer