

Port Royal Town Council  
Minutes  
June 18, 2013

The Port Royal Town Council met on Tuesday, June 18, 2013 at 7:00 p.m. for their regular town council meeting. Members of council were all present. (N. Long, J. Heimbach, W. Wick, B. Henderson, M. Chenault, O. Fortune, D. Mills)

A quorum was established.

The mayor welcomed Oliver Fortune back. (Oliver had been absent due to a medical procedure).

Consent Agenda: Motion was made by Bill Wick to accept the consent agenda, motion was seconded by Jim Heimbach. Motion carried.

Old Business:

Charter Day, October 25: A brief report was given on the status of the meetings for the Charter Day. One member of the committee was unable to attend due to a family medical emergency; however, they have held one informal meeting and plan to meet within the next week to 10 days. The council discussed the date and Jim Heimbach introduced a resolution to council that Port Royal's Charter Day will always be celebrated/observed on the 4<sup>th</sup> Saturday of October. The resolution was seconded by Bill Wick. Motion carried. This decision was made to avoid other calendar/scheduling conflicts and to have it set in place. Terri Harrison will contact the tourism director to have it placed on the Caroline county calendar.

VSMP (Virginia Storm-water Management Protection): Mayor Long stated that she had received a letter of a possible grant with the NFWF. This would be a no-match grant and would be a good possibility for the Living Shoreline planning.

Water Grant: Mayor Long and Jim Heimbach will meet on Wednesday the 19<sup>th</sup> of June with Berkley Consultants. They will discuss fees for management. To date they have not heard anything official back from the grant application.

Boundary Line Adjustment: The mayor reported that the town is still waiting to hear of a meeting date with Caroline County BOS. The council briefly discussed the areas that are in question with the change in boundary lines and the property owners that would be affected. Della Mills stated that the council needs to draft a letter that would be sent out to the property owners affected once the boundary line adjustment goes into effect. Della will draft a letter for review by council.

King Street Update: Waiting to hear back from insurance company with regard to the insurance binder necessary to proceed.

JLUS: Moving along. Jim Heimbach attended the last meeting in the mayor's absence.

Update was given on the issue with young teens/preteens on bicycles in town entering properties that do not belong to them. Tony Lipa stated that if they are seen to take a picture and to call the Sheriff's Department.

New Business:

Treasurers Remarks/Report: Copy of report attached to minutes book.

The review is complete; all accounts were found to be in order with no discrepancies noted. Terri will send a copy of the letter to Mayor Long and Jim Heimbach. Payment will be made in the amount of \$100.00.

The child riding on the 4-wheeler at 409 Market Street: The residents of the dwelling have been advised that the child is not allowed to ride the 4-wheeler on town streets or property. Terri Harrison will contact the Landlord.

4<sup>th</sup> of July: Historic Port Royal will hold their annual 4<sup>th</sup> of July celebration from 11 am to 3 pm. Some streets will be closed at that time as was approved in perpetuity some years back by Council. The streets affected are Market/Caroline; Frederick/Caroline; Water/King.

Update of Doctor's Office: Work is nearly complete. The HPR board will be making some minor changes, e.g., front door, flooring to name a couple.

Facebook: Monica Chenault introduced the idea of a Facebook page for the Town. She will set the page up and administer the site. She would appreciate any pictures anyone may be willing to share.

Web Site: Tabled.

Mayor Long stated that she may be absent from the July meeting, however, Bill Wick will preside over the meeting. Terri Harrison stated she would be taking a week off sometime either in July or August. She will know a more definite date later in the summer.

Hearing no further discussion, the meeting came to a close. Motion was made by Jim Heimbach to adjourn the meeting at 8:05 pm; motion was seconded by Monica Chenault; motion carried.

Respectfully submitted,  
M. Therese Harrison